

March 1st, 2010

Bob Dickson
Dale Carnegie of Western Connecticut
21 Maple Street
Naugatuck, CT 06770

Dear Bob,

I have just finished my seven month internship with the Dale Carnegie of Western Connecticut franchise, and have nothing but positive things to say about my experience. It's hard to know where to start when attempting to talk about everything I got out of my time there, but it makes sense to begin with my graduation from the Dale Carnegie Course in Effective Communications and Human Relations. The oldest training in the lineup, this 12 week course was a truly eye opening experience. While enrolled, I enjoyed attending every week and learning new ways to communicate with others and gain confidence to speak in front of groups. It has been about three months since my graduation, and I can honestly say I use the concepts more now than ever before, especially the principles on managing stress and worry. There isn't a day that goes by that I don't reflect upon something I gained from that class. I look forward to returning in years to come to not only help others embrace the concepts as I have, but to be sure that they are always present in my own life as well.

The course was only one of the many components that aided in my personal and professional development. Each project I worked on gave me new insights to either training and development, or the business realm at large. It was easy to see how even the few menial tasks I completed fit into the larger picture. With the larger projects I worked on, such as coordinating enrollment for Dale Carnegie's Teen Program, there were many areas that needed to be worked on at once. Not only did this teach me valuable lessons about time management, but it also showed me that the staff trusted me to handle such an important project, and do what needed to be done to get it up and running. The projects I completed have definitely shown me that I want to work in the area of either training and development or learning and development as a career path.

Perhaps the best part of the internship experience was my interaction with everyone in the office. I was allowed to do extensive travel with the consultants to a range of business meetings with different clientele. Later we would debrief the meetings and discuss the needs of each person or business. It was amazing how much personal time the staff put into my development. It was easy to see how much they cared about my growth, and I can only wish to work with a group of people so generous and warmhearted as they are.

The internship was more than anything I hoped for or expected, and I can only hope that the future interns have just as wonderful an experience as I did.

Thanks for opportunity to work for your company,

Kimberly Plue